

Executive Transportation
Corporate/Affiliate Policies and Restrictions

1. Payment in full will be charged at the completion of the reservation, however a current credit card must be placed on file when the reservation is made.
2. Cancellations within two hours of the reservation will be charged either the transfer rate or the two hour minimum (based on how the reservation was created). The exception to this is if the pickup location is more than two hours from the shop location.
3. Hourly rates are in 60 minute increments and have a base of two hours even if less time is needed. Overtime may only occur if it does not interfere with previously scheduled bookings.
4. Customers are liable for any damage and/or excessive cleaning to vehicles caused by customer and/or customers guests. (\$250.00 minimum charge)
5. Executive Transportation is not responsible for loss of any items left in vehicle.
6. Alcoholic beverages are NOT permitted in vehicles for any persons under twenty-one (21) years of age or in passenger vans, sedans, and SUVs.
7. Food and/or coolers are NOT permitted in vehicles.
8. Smoking is NOT permitted in any Executive Transportation vehicles.
9. No illegal substances and/or firearms are permitted in vehicles at any time.
10. Reasonable and prudent attention will be given to supply our clients with the vehicle reserved, however due to mechanical failures, accidents, fire, theft, etc., the possibility exists that a substitute vehicle would be necessary. In the case of circumstances beyond our control, a substitute vehicle under these conditions will constitute a binding agreement.
11. Unsafe activity that would jeopardize the driver and/or passengers is not permitted.
12. Vehicles are not permitted on grass, gravel roads, or anything other than a hard surface. The chauffeur will use his discretion as to areas that are either unsafe or not conducive for driving.
13. Transfers are point-to-point. Side stops (i.e. additional pick up or drop off, restroom, gas station, restaurant, etc.) are an additional \$25.00 per stop per 15 minutes. Any stop more than 30 minutes will be billed at an hourly rate.
14. There is no charge for the first 15 minutes of wait time on transfers. After that point, the customer will be charged a "wait time" fee of \$25.00 per 15 minutes. After 30 minutes, the charge becomes an hourly rate.
15. Pick up times for airport arrivals are scheduled 20 minutes after the plane is scheduled to arrive unless the client requests otherwise. The chauffeur will meet the passenger in baggage claim.

** By placing a credit card and payment on this reservation, you are agreeing to the terms stated here and within. If you do not agree with these terms, please contact our reservation department immediately for cancellation.