

Executive Transportation Homecoming and Prom Guidelines

1. Passengers are not permitted to smoke, dip, or consume alcohol. All backpacks must be transported in the trunk and are subject to inspection.
2. Anyone found to be in possession of alcohol or consuming alcohol, will be returned to the pickup location with authorities and parents notified. This will cause the contract to be void without a refund.
3. You may bring your own music. Please be respectful of the volume level as to not damage the stereo system or distract your chauffeur.
4. Be sure to collect your belongings each time you leave the vehicle. Executive Transportation is not responsible for lost items.
5. Our vehicles are not permitted on soft ground, dirt roads, or gravel; nor are they permitted to back onto a roadway.
6. Limousine coaches may not be driven in areas with low hanging tree limbs.
7. Center dividers will remain down and sunroofs closed at all times. For your safety, we do not allow passengers to hang out windows or stand while the vehicle is in motion.
8. Passengers are asked to keep to your time line as weekends are "sold out" and other clients are expecting an on-time pick up.
9. Payment in full must be received 10 days prior to reservation date.
10. All reservations require a 50% non-refundable deposit made by credit or bank card.
11. Cancellations 60 days or less prior to reservation forfeit all payments.
12. Refunds will not be issued to customers who use vehicles less than contracted hours. Overtime rates are based on regular hourly rates in 60 minute increments. Overtime may only occur if it does not interfere with previously scheduled bookings and must be paid in full before overtime may occur.
13. Returned checks are subject to a \$35.00 minimum fee in addition to the amount of the check and all legal fees associated with payment.
14. Customers are liable for any damage and/or excessive cleaning to vehicles caused by customer and/or customers guests. (\$250.00 minimum charge)
15. Food and/or coolers are **NOT** permitted in vehicles.
16. Only unopened beverages will be permitted in the vehicle.

Our goal is to help make your special event safe and enjoyable.

* Persons not abiding by these restrictions will be returned to pick up point with no refunds.

** By placing a credit card and payment on this reservation, you are agreeing to the terms stated here and within. If you do not agree with these terms, please contact our reservation department immediately for cancellation.